



**GALESBURG-CHARLESTON MEMORIAL DISTRICT LIBRARY  
BOARD OF TRUSTEES MEETING MINUTES**

**June 9, 2020 – Online via Zoom**

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Board members present: Judy Adams (joined at 5:15pm), Linda Behnke, Veronica Bolhuis, Scott Klien, Shirley Kupiecki, Karen Wilson

Board members absent: None

Staff and guests present: Helena Hayes, Library Director; Jeremy Allison, GCMDL staff member (left meeting at 5:15 pm)

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**I. CALL TO ORDER**

Meeting called to order at 5:03 p.m. by Acting-President Behnke

**II. ADDITIONS OR CORRECTIONS TO AGENDA**

**Motion: Ms. Kupiecki moved to approve the Agenda**

**Support: Supported by Ms. Bolhuis**

**Result: Motion carried**

**III. PUBLIC COMMENTS / CORRESPONDENCE**

- a. Jeremy Allison shared his concerns about his inability to collect unemployment for his “gig” work because his library wages “put him over the limit;” Ms. Behnke suggests that we will reduce the number of hours that we pay him for so that he will be able to collect unemployment for his gig work. Jeremy agrees that he will work with Director Hayes to determine the limit that he will be able to earn (number of hours).

**IV. OLD BUSINESS**

**a. Reopening Policy & Plan**

- i. Director Hayes consulted with our attorney regarding the changes to the Policy that the Board requested at the May 19, 2020 meeting; the attorney approved the changes
- ii. Revised Reopening PLAN from attorney, based on Executive Order 2020-114, shared with Board; Director Hayes reviewed the revisions with the Board – most of the changes pertain to procedural items that the staff and Director will need to address prior to opening the building to the public; Director Hayes met with the staff (except Jeremy, who had childcare

issues) earlier on Tuesday and shared the document with them. Based on their recommendations, there were a couple of changes to the curbside service hours. Staff will begin working at the Library beginning on Wednesday – preparing the Library for curbside service and reopening the library to the public.

**Motion: Ms. Bolhuis moved to approve the Reopening Policy and Plan as presented by Director Hayes (with changes based on staff suggestions)**

**Support: Supported by Ms. Behnke**

**Result: Motion carried**

**V. NEXT MEETING June 16, 2020 at 4:00 pm**

**VI. ADJOURNMENT Meeting adjourned at 5:56 pm**

**Action items for next meeting:**